



Radcliffe on Trent Parish Council

The Grange, Vicarage Lane, Radcliffe-on-Trent, Nottingham NG12 2FB

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You are invited to attend a meeting of the **Full Council** which will be held on **Tuesday 19 November 2024** commencing at **19.00** in the **Radcliffe Room, The Grange, Vicarage Lane, Radcliffe-on-Trent, Nottingham NG12 2FB**.

In the interests of transparency, the council asks that any person wishing to record the meetings proceedings informs the Chairman prior to the start of the meeting and that recording equipment is on view.

Interim Clerk/RFO

Agenda

	Chair's Welcome
Open Forum	Members of the public are welcome to present any matter to the wellbeing of Radcliffe on Trent each resident will receive the attention of the Council for a period of 5 minutes each with a maximum of 15 minutes total
	To receive County and Borough Council reports
FC25-169	Apologies for absence
FC25-170	Declaration of members interests and dispensation from non-participation
FC25-171	To determine which items on the agenda, if any, require the exclusion of public and press under the Public Bodies (Admissions to Meetings) Act 1960 1 (2) because publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted and resolve to exclude public and press for these items.
FC25-172	To approve the minutes of the meeting held on 29 th October 2024
FC25-173	To note the minutes from the following committees: - a) Human Resources Committee 5 th November 2024 b) Grange and Grange Hall Committee 12 th November 2024 (if available)
FC25-174	To note the appointment of Hayley Gandy to Interim Clerk and RFO
FC25-175	To note the Clerk's report
FC25-176	To consider the following planning applications for comment: - a) 24/01454/FUL Erection of two storey side extension and steel staircase to proposed rear first floor with balcony area. Roof lights front and rear 6 Welbeck Road Radcliffe On Trent Nottinghamshire NG12 1DH b) 24/01904/TPO Trees: T1 (Sycamore) - Pollard tree back to reduce the weight of the crown. T2 (Silver Birch) - reduce the top of the tree by 3 meters. T3 (Mixed Hedge) - reduce the top of the hedge by 3 meters. T4 (Holly) - reduce the top by 2 meters. T5. (Ash) - Fell. Numbers 74 To 74a Cropwell Road Radcliffe On Trent Nottinghamshire
FC25-177	To approve the temporary suspension of standing orders in respect to Agenda and minute publication due to current staff situation. Legal requirements for public publication of agendas are 3 clear days before meeting date.

FC25-178	To receive a report on the Finance and Software System
FC25-179	To receive a report on the progress of the AGAR recommendations
FC25-180	To consider and approve the implementation of the proposed rolling cycle of policy reviews, beginning in 2025, and that the council agrees to adopt the policy review schedule outlined in this proposal
FC25-181	<p>To note policies which have been adopted by the HR Committee</p> <ul style="list-style-type: none"> • Health and Safety • Compassionate Leave • Equalities • Grievance • Disciplinary • Anti-Bullying and Harassment • Flexible Working • Appeals
FC25-182	<p>To consider and adopt the following updated policies</p> <ul style="list-style-type: none"> • BBQ • Community Engagement • Complaints • Data Protection • Financial Reserves • Grants • Information Technology • Privacy Notice • Risk Register • Safeguarding • Staff Councillor Relations
FC25-183	<p>To consider and adopt the following new policies</p> <ul style="list-style-type: none"> • Annual Leave • Business Continuity Plan • CCTV • Data Retention and Disposal • Freedom Of Information • Maternity, Paternity, Shared Parental Leave and Pay and Child Bereavement • Special Leave and Ministry of Justice • Subject Access Request • Vexatious Complaints and Requests
FC25-184	To note the cancellation of Radfest 2025 and approve the Radfest use of Wharf Lane Recreation Ground for 27 th June 2026.
FC25-185	To consider a recommendation of the HR Committee to rename and repurpose the County Room.
FC25-186	To note correspondence circulated by email if any
FC25-187	To receive and note reports from members
FC25-188	To consider an additional subscription to BrightSafe software package and agree the utilisation of Bright HR (to follow)
FC25-189	To consider a recommendation of the HR Committee to begin a tender process for routine and emergency maintenance cover <i>Exclusion of Public and Press</i>

	<i>recommended as publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted</i>
FC25-190	To consider confidential staffing proposals as circulated to members <i>Exclusion of Public and Press recommended as publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted</i>
FC25-191	To receive any items for notification to be included on a future agenda – for information only
FC25-192	To note the date and time of the next scheduled Full Council meeting: Tuesday 10 December 2024 commencing at 19.00 in the Radcliffe Room, The Grange, Vicarage Lane, Radcliffe-on-Trent, Nottingham NG12 2FB.