



Radcliffe on Trent Parish Council

The Grange, Vicarage Lane, Radcliffe-on-Trent, Nottingham NG12 2FB
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You are invited to attend a meeting of the **Finance and General Purposes Committee** which will be held on **Tuesday 21st January 2025** commencing at **19.00** in the **Radcliffe Room, The Grange, Vicarage Lane, Radcliffe-on-Trent, Nottingham NG12 2FB.**

In the interests of transparency, the council asks that any person wishing to record the meetings proceedings informs the Chairman prior to the start of the meeting and that recording equipment is on view

Interim Clerk/RFO

	Agenda
	Chair's Welcome
Open Forum	Open Forum Members of the public are welcome to present any matter to the wellbeing of Radcliffe on Trent each resident will receive the attention of the Council for a period of 5 minutes each with a maximum of 15 minutes total
FGP25-049	Apologies for absence
FGP25-050	Declaration of members interests and dispensation from non-participation
FGP25-051	To determine which items on the agenda, if any, require the exclusion of public and press under the Public Bodies (Admissions to Meetings) Act 1960 1 (2) because publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted and resolve to exclude public and press for these items.
FGP25-052	To approve the minutes of the extraordinary meeting held on 3rd December 2024
FGP25-053	To receive the following finance documents: - a) To approve the Bank Reconciliations to 31 December 2024 b) To approve the payments listings for November and December 2024 c) To note the transactions listings for November and December 2024
FGP25-054	To receive a report on the condition of the bungalow and agree to any future actions to be undertaken
FGP25-055	To consider and approve the rental amount to be charged from April 1st for the bungalow.
FGP25-056	To consider and approve expenditure of up to £5,000 on the conversion of Council documentation to electronic form.

FGP25-057	<p>To consider and approve the continuation of a Cemetery Designated Reserve and implement this as listed below:</p> <ul style="list-style-type: none"> • Annual Contribution: At the end of each financial year, any surplus funds after operational expenses will be transferred into the cemetery designated reserve fund. • Reserve Management: The reserve will be monitored and managed by the Parish Council, with clear reporting to ensure transparency and accountability. • Expenditure Guidelines: Funds from the reserve will be allocated only for cemetery-related expenses, including but not limited to maintenance, safety inspections, infrastructure improvements, and future development.
FGP25-058	To consider and approve the implementation of a new grant application form, to be used for all grant applications from 21.01.2025, when being considered by F&GP or Full Council.
FGP25-059	To consider and approve the additional expenditure for the installation of new emergency lighting in the Pavilion at Wharf Lane.
FGP25-060	To consider and approve expenditure of up to £12,000 for the replacement and upgrading of flooring throughout The Grange.
FGP25-061	To approve expenditure of up to £500 for recruitment processes for the HR Committee
FGP25-062	To receive any items for notification to be included on a future agenda – for information only
FGP25-063	To note the date and time of the next Finance and General Purposes Committee meeting on 1 April 2025 commencing at 19:00 in the Radcliffe Room, The Grange, Vicarage Lane, Radcliffe on Trent, Nottingham, NG12 2FB.