



Radcliffe on Trent Parish Council

The Grange, Vicarage Lane, Radcliffe-on-Trent, Nottingham NG12 2FB

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You are invited to attend a meeting of the **Human Resources Committee** which will be held on **Friday 2nd May 2025** commencing at **12.00** in the **Radcliffe Room, The Grange, Vicarage Lane, Radcliffe-on-Trent, Nottingham NG12 2FB**.

In the interests of transparency, the council asks that any person wishing to record the meeting's proceedings inform the Chairman prior to the start of the meeting and that recording equipment is on view.

Interim Clerk/RFO

AGENDA

	Chair's Welcome
Open Forum	Members of the public are welcome to present any matter to the wellbeing of Radcliffe on Trent each resident will receive the attention of the Council for a period of 5 minutes each with a maximum of 15 minutes total
HR25-060	Apologies for absence
HR25-061	Declaration of members interests and dispensation from non-participation
HR25- 062	To determine which items on the agenda, if any, require the exclusion of public and press under the Public Bodies (Admissions to Meetings) Act 1960 1 (2) because publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted and resolve to exclude public and press for these items.
HR25-063	To approve the minutes of the meeting held on 3rd April 2025
HR25-064	To receive a confidential staffing update and agree any actions necessary <i>Exclusion of Public and Press recommended as publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.</i>
HR25-065	To consider the advertisement of a further Facilities Operative position
HR25-066	To consider the following policies as reviewed and amended - Lone worker

	<ul style="list-style-type: none"> - Compassionate Leave - Sickness absence - TOIL - Annual Leave <p><i>Exclusion of Public and Press recommended as publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.</i></p>
HR25-067	<p>To consider the approval of TOIL for the Business Operations Manager</p> <p><i>Exclusion of Public and Press recommended as publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.</i></p>
HR25-068	<p>To receive any items for notification to be included on a future agenda – for information only</p>
HR25-069	<p>To note the date and time of the next HR committee meeting: To be confirmed</p>