



Radcliffe on Trent Parish Council

The Grange, Vicarage Lane, Radcliffe-on-Trent, Nottingham NG12 2FB
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Minutes of the Annual Meeting of the Council which will be held on Tuesday 20th May 2025 commencing at 19.00 in the Radcliffe Room, The Grange, Vicarage Lane, Radcliffe-on-Trent, Nottingham NG12 2FB.


Members Present:

Cllr Anne McLeod	Cllr Oliver Furniss	Cllr Harry Curtis
Cllr Amelie Pira	Cllr Annie McKensie	Cllr Kirsty Hyndes
Cllr Oli Bere	Cllr Matt Douglas	Cllr Alice Tomlinson
Cllr Sue Clegg	Cllr Troy Jenkinson	Cllr Nikki Farnsworth
Cllr Lewis Mills	Cllr Lesa Gilbert	Cllr Tracie Bere

Also present:	2 members of the public
Staff present:	Joe Pope (BOM) and Hayley Gandy (Interim Clerk)

FC26-001	<u>To elect a Chair for the 2025-2026 municipal year and allow for the newly elected Chair to sign their Declaration of Acceptance of Office</u> The Council resolved to elect Cllr Anne McLeod for Chair for the 2025-2026 municipal year and signed their Declaration of Acceptance of office - carried 9 votes for Anne McLeod, and 6 votes for Oliver Furniss.
FC26-002	<u>To elect a Vice Chair for the 2025-2026 municipal year and allow for the newly elected Vice Chair to sign their Declaration of Acceptance of Office.</u> The Council resolved to elect Cllr Nikki Farnsworth for Vice Chair for the 2025-2026 municipal year and signed their declaration of acceptance of office - unanimous
	<u>Open Forum</u> A member of the public wished to raise that when reviewing the standing orders, it was agreed that at FC25/039e/1,2 & 3 to amend standing order 3 in respect of the agenda and supporting documents to be available 5 clear days before a meeting.
FC26-003	<u>Apologies for absence</u> Cllr Irene Dovey sent her apologies - accepted
FC26-004	<u>Declaration of members interests and dispensation from non-participation</u> None received
FC26-005	<u>To determine which items on the agenda, if any, require the exclusion of public and press under the Public Bodies (Admissions to Meetings) Act 1960 1 (2)</u> None required

FC26-006	<p><u>To adopt Standing Orders</u></p> <p>The Council resolved to amend the current standing orders with the agreed amendments for standing order 3 and to remove that Full council and Finance and general purposes will be on the same day</p> <p>The Council resolved to adopt the standing orders subject to these amendments - unanimous.</p> <p>These standing orders will be reviewed in full.</p>
FC26-007	<p><u>To adopt Financial Regulations</u></p> <p>The Council resolved to adopt the Financial regulation with a review to be made in full - unanimous</p>
FC26-008	<p><u>To adopt Terms of Reference for Standing committees</u></p> <p>a) Finance and General Purpose</p> <p>b) Amenities</p> <p>c) Planning and Environment</p> <p>d) Grange and Grange Hall</p> <p>e) Human Resources</p> <p>The Council resolved to adopt the terms of reference for the standing committees - unanimous.</p>
FC26-009	<p><u>To appoint members to the standing committees</u></p> <p>Appointments were made as follows:</p> <p>a) <u>Finance and General Purpose</u> A McLeod, S Clegg, A Tomlinson, H Curtis, N Farnsworth, O Bere, O Furniss, L Mills, T Jenkinson, L Gilbert, I Dovey and M Douglas</p> <p>b) <u>Amenities</u> A McLeod, S Clegg, A Tomlinson, L Mills, M Douglas, O Furniss, O Bere, T Bere, T Jenkinson, A McKensie, L Gilbert and K Hyndes</p> <p>c) <u>Planning and Environment</u> L Mills, M Douglas, T Jenkinson, L Gilbert, N Farnsworth, K Hyndes, S Clegg and A McLeod</p> <p>d) <u>Grange and Grange Hall</u> A McLeod, L Mills, M Douglas, T Jenkinson, O Furniss, A McKensie, K Hyndes, H Curtis, I Dovey, S Clegg and A Pira</p> <p>e) <u>Human Resources</u> M Douglas, T Jenkinson, O Bere, N Farnsworth, K Hyndes and I Dovey</p>
FC26-010	<p><u>To appoint the Chair and Vice Chair of the standing committees</u></p> <p>The Council resolved to appoint the following Chairs and Vice Chairs:</p> <p>a) <u>Finance and General Purpose</u> Chair - L Mills, seconded by T Jenkinson - carried Vice Chair - L Gilbert, seconded by S Clegg - unanimous</p> <p>b) <u>Amenities</u> Chair - S Clegg, seconded by A McLeod - carried Vice Chair - A McLeod, seconded by L Mills - carried</p> <p>c) <u>Planning and Environment</u> Chair - M Douglas, seconded L Mills - unanimous Vice Chair - N Farnsworth, seconded M Douglas - unanimous</p> <p>d) <u>Grange and Grange Hall</u> Chair - M Douglas, seconded by S Clegg - carried Vice Chair - L Mills seconded by A McLeod - unanimous</p> <p>e) <u>Human Resources</u></p>

	<p>Chair - T Jenkinson, seconded by L Mills - carried</p> <p>Vice Chair - N Farnsworth, seconded by S Clegg - carried</p>
FC26-011	<p><u>To appoint representatives to outside organisations and determine arrangements for reporting back</u></p> <p>The Council appointed the following representatives to organisations</p> <p>A. <u>Rural Community Action Nottinghamshire (2)</u> S Clegg and A McLeod</p> <p>B. <u>Radcliffe on Trent Sports Association (2)</u> N Farnsworth and A Pira</p> <p>C. <u>Jeffrey Limmer Charity (1)</u> A McLeod</p> <p>D. <u>Radcliffe on Trent Carnival (2)</u> H Curtis and A Pira</p> <p>E. <u>Radcliffe Infants School (1)</u> if vacancy available T Jenkinson</p> <p>F. <u>Radcliffe Junior School (1)</u> A McLeod</p> <p>G. <u>Radcliffe Residents Association (2)</u> S Clegg and H Curtis</p> <p>H. <u>Police Priority Setting Group (3)</u> S Clegg, A McLeod and L Mills</p> <p>I. <u>Village Fireworks Committee (2)</u> N Farnsworth</p> <p>J. <u>Radfest Music Event (2)</u> A McKensie and A Pira</p> <p>K. <u>Skatepark Committee (2)</u> A Tomlinson and A McLeod</p> <p>L. <u>Surgery Forum (2)</u> S Clegg, K Hyndes and A McKensie</p> <p>M. <u>Armed Forces Champion (1)</u> A McLeod</p> <p>N. <u>SNA (2)</u> N Farnsworth and A Tomlinson</p> <p>O. <u>Flood Signage wardens</u> A McLeod and J Pope</p> <p>P. <u>Friends of Radcliffe Station</u> A Pira, A McKensie and O Furniss</p> <p>Q. <u>Young Carers</u> - N Farnsworth Safeguard lead</p>
FC26-012	<p><u>To approve the minutes of the meeting held on 29th April 2025</u></p> <p>The Council resolved to unanimously approve the minutes of the meeting held on 29th April 2025 and signed as a true record.</p>
FC26-013	<p><u>To note the following committee meetings minutes:-</u></p> <p>a) <u>Amenities 6 May 2025</u> - noted</p> <p>b) <u>Human Resources May 2025_(confidential)</u> - Noted</p> <p>c) <u>Grange and Grange Hall Committee 13 May 2025</u> - noted</p> <p>d) <u>Planning and Environment Committee 13 May 2025</u> - Noted</p>
FC26-014	<p><u>To receive a verbal report from the Business Operations Manager</u></p> <p>The Council received the following report from the Business operations Manager</p> <p> May Operational Updates and Key dates .pptx</p>
FC26-015	<p><u>To review insurance cover and approve expenditure.</u></p> <p>Renewal of the insurance is due on 1st June 2025.</p> <p>The Council resolved to defer and request that the current insurance provider offer an extension to obtain a comparison.</p>
FC26-016	<p><u>To approve expenditure for tree works around the village in accordance with the Tree survey.</u></p> <p>The Council resolved to delegate an expenditure of £10,000 for tree works - unanimously.</p> <p>Action - BOM to contact contractors</p>

FC25-017	<u>To note correspondence circulated by email if any</u> - noted
FC25-018	<u>To receive and note reports from members</u> <p>Cllr Farnsworth reported that the opening of the MUGA at ROTSA was successful on Sunday 18th May.</p> <p>Cllr Douglas wished to thank the street gardening group for the work they did at the last date. He wished to also thank the staff with all the changes lately.</p> <p>Cllr Clegg reported that she attended the Residents Association meeting.</p> <p>Cllr Mills the next session for google suite guidance is on 30th May.</p>
FC25-019	<u>To receive any items for notification to be included on a future agenda – for information only</u>
FC25-020	<p>To note the date and time of the next Full Council meeting on 3rd June 2025 commencing at 20.00 in the Radcliffe Room, The Grange, Vicarage Lane, Radcliffe on Trent, Nottingham, NG12 2FB.</p> <p>Noted</p>

The meeting closed at 8.27

Signed as a true record of the Meeting: _____

Dated _____

Presiding chair of approving meeting